

**CITY COUNCIL MEETING**  
**April 09, 2024**  
**6:00 P.M.**



[www.ci.bonney-lake.wa.us](http://www.ci.bonney-lake.wa.us)

**AGENDA**

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**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

The public is invited to attend Council Meetings and Workshops in person, via conference call or over the internet. The information for attending is provided below.

Council Meetings options:

In-Person: Bonney Lake Justice & Municipal Center at 9002 Main Street East in Bonney Lake

By phone: 323-792-6234 (Meeting ID: 108 592 120#)

By internet: Teams meeting link: [TEAMS](#) (Meeting ID: 242 012 651 183) **All public online cameras and microphones will be disabled except during citizen comments. Only staff and presenters will be visible and unmuted during the entire meeting.**

**I. CALL TO ORDER – Mayor Terry Carter**

- A. Pledge of Allegiance
- B. Roll Call: Mayor Terry Carter, Deputy Mayor Dan Swatman, Councilmember Angela Baldwin, Councilmember Gwendolyn Fullerton, Councilmember Kerri Hubler, Councilmember J. Kelly McClimans, And Councilmember Dan Roach.
- C. Agenda Modifications: None.
- D. Announcements, Appointments and Presentations:

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- 1. **Appointments: AB24-20 – Motion M24-20** - A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Confirming To The Mayor's Reappointment Of Planning Commissioners Grant Sulham To Position #3 And Debbie Strous-Boyd To Position #4 And The Appointment Of Sara Wood To Planning Commission Position #6 All With Terms Expiring On April 6, 2027.

**II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:**

- A. Public Hearing: None.
- B. Citizen Comments:  
*Citizen comments can be made in-person, by phone or virtually during this portion of the meeting. Comments are limited to 5 minutes. Public mics and video will be enabled-you will need to personally turn them on-during this section only. All who comment will be asked to state their name and address for the meeting record.*
- C. Correspondence: None.

**III. COUNCIL COMMITTEE REPORTS:**

- A. Finance Committee
- B. Community Development Committee
- C. Public Safety Committee
- D. Other Reports

**IV. CONSENT AGENDA:**

*The items listed below may be acted upon by a single motion and second of the City Council. By simple request to the Chair, any Councilmember may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.*

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- A. **Approval of Corrected Minutes:** March 19, 2024, City Council Workshop and March 26, 2024, City Council Meeting.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:** Accounts Payable check/vouchers #96509 to #96590, and wire transfers #2024030101, #2024030401, #2024031317, #2024032101, #2024032401, #2024032402, and #2024031701 in the amount of \$787,158.11. **Voids:** None.
- C. **Approval of Payroll:** March 16 – 31, 2024 for checks #34959 - 34968 including Direct Deposits and Electronic Transfers totaling \$929,035.75. **Voids:** None.

**V. FINANCE COMMITTEE ISSUES: None.**

**VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES: None.**

**VII. PUBLIC SAFETY COMMITTEE ISSUES: None.**

**VIII. FULL COUNCIL ISSUES:**

- A. **City Council Candidate Speeches/Interviews.**  
[No Advance Materials](15 minutes per candidate).

**IX. EXECUTIVE SESSION:**

*Pursuant to RCW 42.30.110(1)(h). to evaluate the qualifications of a candidate for appointment to elective office.*

**X. DISCUSSION REGARDING VACANCY:**

*May include nominations to fill vacancy and appointment or the Council may defer action to a future meeting.*

**XI. ADJOURNMENT**

*For citizens with disabilities requesting translators or adaptive equipment for communication purposes, the City requests notification as early as possible prior to the meeting regarding the type of service or equipment needed.*

**THE COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA**

**City of Bonney Lake, Washington**  
**City Council Agenda Bill (AB)**

<b>Department/Staff Contact:</b> Public Services Department Jason Sullivan Interim Public Services Director	<b>Meeting/Workshop Date:</b> April 9, 2024	<b>Agenda Bill Number:</b> AB24-20
<b>Agenda Item Type:</b> Motion	<b>Ordinance/Resolution/Moton Number:</b> M24-20	<b>Councilmember Sponsor:</b>

**Agenda Subject:** Appointment And Reappointment Of Planning Commissioners.

**Full Title/Motion:** A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Confirming To The Mayor's Reappointment Of Planning Commissioners Grant Sulham To Position #3 And Debbie Strous-Boyd To Position #4 And The Appointment Of Sara Wood To Planning Commission Position #6 All With Terms Expiring On April 6, 2027..

**Administrative Recommendation:** Approve.

**Background Summary:** There are four Planning Commission positions with terms that expire in April of 2024. As required by BLMC 2.26.010.F.1, the City issued a public notice in December of 2023 and again in March of 2024 requesting applications for all four positions. The City received applications from two current Planning Commissioners requesting to be reappointed and two applications from the public. However, one of the individuals subsequently withdrew his application. The Mayor is proposing to reappoint the two existing Planning Commissioners (Grant Sulham and Debbie Strous-Boyd) and appoint Sara Wood to Position #6 all with terms that will expire in April of 2027. As required by BLMC 2.26.010.F.2, the City Council is required to consent to the appointment and reappointment of Planning Commissioners. Following these appointments, there will still be one open position on the Planning Commission.

**Attachments:** Grant Sulham Application, Debbie Strous-Boyd Application, and Sara Wood Application.

<b>BUDGET INFORMATION</b>			
Budget Amount	Current Balance	Required Expenditure	Budget Balance
<b>Budget Explanation:</b>			

<b>COMMITTEE, BOARD &amp; COMMISSION REVIEW</b>			
<b>Council Committee Review:</b>	<i>Approvals:</i>		<b>Yes No</b>
Date:	Chair/Councilmember		<input type="checkbox"/> <input type="checkbox"/>
	Councilmember		<input type="checkbox"/> <input type="checkbox"/>
	Councilmember		<input type="checkbox"/> <input type="checkbox"/>
Forward to:	<b>Consent Agenda:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Commission/Board Review:</b>			
<b>Hearing Examiner Review:</b>			

<b>COUNCIL ACTION</b>	
Workshop Date(s):	Public Hearing Date(s):
Meeting Date(s): 4/9/2024	Tabled to Date:

<b>APPROVALS</b>		
<b>Director:</b> <i>Jason Sullivan</i>	<b>Mayor:</b> <i>Terry Carter</i>	<b>Date Reviewed by City Attorney:</b> (if applicable):

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Commissioner  
Reappointment Application  
City of Bonney Lake

**Submitted On:**

Jan 1, 2024, 03:13PM EST

<b>Full Name</b>	<b>First Name:</b> Grant <b>Last Name:</b> Sulham
<b>Email</b>	gsulham14@yahoo.com
<b>Phone Number</b>	253-709-8704
<b>How Long Have You Been A Commissioner</b>	2004 to Present
<b>Why Would You Like to Continue as a Planning Commissioner</b>	<p>There is unfinished business that I want to contribute to. The Park Initiative, to include a permanent dog park, will enhance the quality of life for the city. Improving our permitting and inspection programs would attract business to the city. Recommending zoning to meet state standards, while giving citizens choices in their land use is important.</p> <p>In the past I've contributed to the zoning of the Western Slopes, the tree ordinance and tree cover zoning. There was also the sign code rewrites and the zoning for the marijuana business. In brief, I want to continue to make a difference in the city.</p>

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Commissioner  
Reappointment Application  
City of Bonney Lake

**Submitted On:**  
Jan 30, 2024, 11:51AM EST

<b>Full Name</b>	<b>First Name:</b> Debbie <b>Last Name:</b> Strous-Boyd
<b>Email</b>	dstrousbayd@yahoo.com
<b>Phone Number</b>	2539872463
<b>How Long Have You Been A Commissioner</b>	5+ years
<b>Why Would You Like to Continue as a Planning Commissioner</b>	Yes.

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Planning Commission  
 Application  
 City of Bonney Lake - Planning  
 Commission

**Submitted On:**  
 Mar 13, 2024, 09:31AM PDT

# Application for Planning Commission

<b>Full Name</b>	<b>First Name:</b> Sara <b>Last Name:</b> Wood
<b>Home Phone</b>	2067695948
<b>Cell</b>	2067695948
<b>Full Address</b>	<b>Street Address:</b> 10102 194th Ave E <b>City:</b> Bonney Lake <b>State:</b> WA <b>Zip:</b> 98391
<b>Email</b>	sarawood76@gmail.com
<b>City Resident?</b>	Yes
<b>Registered Voter?</b>	Yes
<b>Name of Employer</b>	Kent Police Department
<b>Employer Address</b>	<b>Street Address:</b> 220 4th Ave. S. <b>City:</b> Kent <b>State:</b> WA <b>Zip:</b> 98032
<b>Education Background</b>	Masters in Public Administration, Seattle University, Bachelors of Arts Degree in Society and Justice, Sociology, University of Washington Auburn High School
<b>Professional Experience</b>	Community Education Coordinator, Kent Police Department, 2020 - Present <ul style="list-style-type: none"> <li>• Manage Target Zero program for 26 King County police departments including Kent. Direct and monitor law enforcement officer performance to ensure minimum requirements of funding are being met. Develop media releases in support of program enforcement and education work. Manage Task Force's social media pages and provide resources to other police department PIOs. Conduct interviews with media in person, over the phone or in writing. Plan and prepare grant applications to secure ongoing funding. Coordinate and lead monthly committee meetings made up of police department commanders, sergeants, and officers, engineers, traffic safety leaders, and community partners. Process invoices and monitor budget of overall \$250,000 in state and federal funding. Present program information as requested.</li> <li>• Serve as liaison between the Kent Police Department and the community to include residents, businesses, and community groups.</li> </ul>

Communicate safety information to the public utilizing media, social media, presentations, newsletters, and website to emphasize proven strategies, reducing crime and increasing awareness within the community.

- Use strategic communications to share the department's mission and operations related to crime prevention, traffic safety, community education, personal safety, and alcohol/substance use prevention.
- Provide resources to groups and individuals of diverse occupational and social-economic backgrounds through traffic safety programs, community fairs, National Night Out, youth mentoring, Community Police Academy, Block Watch and Business Watch programs. Coordinated programs/projects and connect the community to needed resources.
- Establish programming for community crime prevention in support of the department's goals and objectives. Create initiatives which involved stakeholders and created forums for community input. Promote programs and recruited and gathered interest for public involvement.
- Knowledge of crime prevention best practices, traffic safety, substance use/prevention, and law enforcement best practices.
- Manage Kent's graffiti removal program. Coordinate removal by working with other departments and community groups. Gather intelligence and analyze data. Knowledge of best practice programs.

Research and Development Analyst, Kent Police Department, 2014 - 2020

- Social media team member/lead for department postings. Work collaboratively across divisions to create specific content and posts. Create content and use requested content for all social media platforms. Gather information from department members to use for news releases, photos, videos, in progress activity, community events, and latest police department initiatives.
- Implemented communications strategies across social media platforms in support of department goals and objectives. Attend city communications and social media author meetings as the police department's representative.
- Coordination of the department's accreditation through Washington Association of Sheriffs and Police Chiefs (WASPC) ensuring proper maintenance and compliance with applicable laws, regulations, and standards.
- Grant writing and grant management from start of funding throughout project period to include setting up budget, evaluation, informing stakeholders of status, reporting, and collaborating with internal employees and outside agencies.
- Managed Target Zero program for 13 south King County police departments including Kent. Direct and monitor law enforcement officer performance to ensure minimum requirements of funding are being met. Develop media releases in support of program enforcement and education work. Manage Task Force's social media

pages and provide resources to other police department PIOs. Conduct interviews with media in person, over the phone or in writing. Plan and prepare grant applications to secure ongoing funding. Coordinate and lead monthly task force meetings made up of police department commanders, sergeants, and officers. Process invoices and monitor budget of overall \$250,000 in state and federal funding. Present program information as requested.

- Coordinated department's annual report: request narratives from Command Staff, gather photos, compile information into overall report, provide oversight to Multimedia, and edit for accuracy.
- Responsible for maintaining the department's policy manual, Division SOP manuals, and other documents within Power DMS. Prepare, implement and monitor department policies and procedures. Create and coordinate online department training within in the Power DMS system. Research technology updates and continuously evaluate workflow and system.
- Provided oversight, review and maintain the police department's website. One of two web authors in the police department. Attend meetings related to website process and system updates.
- Monitored various grant and department budget lines to ensure compliance with spending and reporting. Present information to stakeholders which may include community members, council members, department heads, and the mayor.

Community Education Coordinator, Kent Police Department, 2006 – 2014

- Served as liaison between the Kent Police Department and the community to include residents, businesses, and community groups. Communicated safety information to the public utilizing media, social media, presentations, newsletters, and website to emphasize proven strategies, reducing crime and increasing awareness within the community.
- Used strategic communications to share the department's mission and operations related to crime prevention, traffic safety, community education, personal safety, and alcohol/substance use prevention.
- Provided resources to groups and individuals of diverse occupational and social-economic backgrounds through traffic safety programs, community fairs, National Night Out, youth mentoring, Block Watch and Business Watch programs. Coordinated programs/projects and connect the community to needed resources.
- Established programming for community crime prevention in support of the department's goals and objectives. Created initiatives which involved stakeholders and created forums for community input. Promoted programs and recruited and gathered interest for public involvement.
- Knowledge of crime prevention best practices, traffic safety, substance use/prevention, and law enforcement best practices.
- Managed Kent's graffiti removal program. Coordinated removal by working with other departments and community groups. Gathered intelligence and analyze data. Knowledge of best practice programs.

#### Administrative Assistant 1, Kent Police Department, 2001 - 2006

- Maintained department's national accreditation program. Ensured compliance with 440 standards, policy and procedure development, updated database and reports, trained employees on new or revised policies.
- Assisted in the supervision and management of a 20-member volunteer youth board: mentored youth on decision-making; facilitated group meetings; encouraged and supervised various community projects; extensive knowledge of substance abuse/violence prevention.
- Co-leader of the annual Game of Life Youth Conference: 400+ attendees; supported conference follow-up projects within the Kent School District and the community.
- Assisted the Internal Affairs Lieutenant with internal investigations where appropriate.

#### Administrative Assistant 1, Kent Police Department, 1999 - 2001

- Provided clerical, technical and administrative support to the Support Services Division of the Police Department.
- Processed and maintained timesheets and bi-monthly payroll for 60 employees. Developed and maintained spreadsheets tracking out of class pay, overtime, clothing allowance, and buy back pay. Calculated and posted lag pay and leave adjustments. Balanced payroll and run related reports. Tracked personnel and account number allocation changes.
- Assisted Division Captain with the annual budget preparation; scheduling, included Capital Improvement Projects and general budget requests.

#### EDUCATION

2008 SEATTLE UNIVERSITY SEATTLE, WA  
Masters Degree, Public Administration

1998 UNIVERSITY OF WASHINGTON SEATTLE, WA  
Bachelor of Arts Degree, Society and Justice  
Bachelor of Arts Degree, Sociology

#### TECHNICAL SKILLS

Microsoft Windows, Word, Excel, Access, Powerpoint, Outlook, Internet

SPSS Statistical Software

Citrix Financial System

Tiburon Police Data System

Social media platforms: Facebook, Twitter, Instagram, YouTube, Snapchat, TikTok, LinkedIn, NextDoor, Blogging

Virtual Meeting Facilitation via Microsoft Teams, Zoom

#### RECOGNITION

Sunrise Rotary "Service Above Self Award" - November 2010

	Kent Police Department "Support Member of the Year" - December 2001
<b>Organization Affiliations</b>	<p>AFFILIATIONS</p> <p>See Ya Later Foundation, Seeds of Hope Team Member</p> <p>AFSCME (labor union) – President, Steward, Negotiation Team Member</p> <p>Kent Police Foundation - Board of Directors</p> <p>Kentridge High School PTA Boosters Representative - Girls Basketball</p>
<b>Why Are You Seeking Appointment?</b>	<p>Planning Commissions play a crucial role in shaping the future development and growth of communities. They review and make decisions on zoning regulations, land use plans, and development proposals that impact the overall well-being of a community. Being on the Planning Commission will allow me to contribute to the decision-making process and ensure that development aligns with the long-term goals and interests of the community.</p> <p>I was born and raised on Inlet Island/Lake Tapps. When I left the Lake Tapps/Bonney Lake area for college, Highway 410 through Bonney Lake's landscape was not what it is today. In fact, the Walmart had just been built. Seeing the changes contributing to a thriving business industry is exciting; however, it is also important to balance economic development with the needs of our residents and community. I think as a Planning Commission member, the ability to incorporate balance and advancement is a unique and honorable role to play in the City of Bonney Lake.</p> <p>In addition, I have over 25 years experience working in the public sector and in public safety. Combined with my Masters Degree in Public Administration, I possess a unique combination of experience for Bonney Lake's Planning Commission. I have thoroughly enjoyed my public servant role over the years and while I serve other city residents in my current employment, I am interested in giving back to the city in which I live.</p>
<b>If you could wave a magic wand, what should Bonney Lake's park system look like in five years?</b>	<p>Bonney Lake's park system in 5 years, I believe should be a blend of sustainable, accessible, technologically advanced with a focus on community engagement and recreational spaces that cater to the needs and interests of our city's everchanging and diverse population. Furthermore, a park system for a city should be woven into a city's identity and ensure response to community members' ideas and needs.</p> <p>*Sustainable Practices - Parks should continue to focus on sustainability by implementing eco-friendly practices such as solar-powered facilities, water conservation measures, and native plant landscaping.</p> <p>*Accessibility - There could be an increased focus on making parks more accessible to people of all abilities, including wheelchair-accessible paths, sensory-friendly areas, and inclusive play</p>

equipment.

\*Technology Integration - Parks could incorporate technology for improved visitor experiences, such as interactive maps, QR code information stations, and online reservation systems for facilities.

\*Community Engagement\* - Parks could host more community events, workshops, and volunteer opportunities to engage with local residents and build a sense of community ownership.

\*Recreational Opportunities - Parks could offer a variety of recreational activities for people of all ages, including sports facilities, hiking trails, playgrounds, picnic areas, and more.

\*Green Infrastructure - Implementation of green infrastructure practices like rain gardens, permeable pavement, and green roofs to manage stormwater and improve environmental quality.

**General Remarks**

I am very excited to submit my application for the Planning Commission position. I look forward to hearing from you on next steps should my qualifications and experience fit with what the City of Bonney Lake is looking for in a Planning Commissioner member. Thank you for your time!

**Date Signed**

March 13, 2024 09:29 AM

**Signature Data**

First Name: Sara  
Last Name: Wood  
Email Address: sarawood76@gmail.com



Signed at: March 13, 2024 9:29am America/Los\_Angeles

**CITY COUNCIL WORKSHOP  
MEETING**

**March 19, 2024  
6:00 P.M.**

**MINUTES**



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**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

Audio starts at: **I. CALL TO ORDER:** Deputy Mayor Terry Carter  
06:00

A. Pledge of Allegiance

Audio starts at: **II. Roll Call:** Administrative Specialist II Debbie McDonald called the roll. In addition to  
6:01 Deputy Mayor Carter, other elected officials attending were Councilmember Angela Baldwin, Councilmember Gwendolyn Fullerton, Councilmember Kerri Hubler, Councilmember J. Kelly McClimans, Councilmember Dan Roach, and Councilmember Dan Swatman.

Staff members in attendance at the physical location were City Administrator John Vodopich, Administrative Services Director Chuck McEwen, Deputy City Attorney-Prosecutor Dena Burke, Interim Public Services Director Jason Sullivan, Assistant Police Chief Ryan Boyle, Human Resource Manager Bryan Sandler, Legal Specialist II Carol Paul, Administrative Specialist II Debbie McDonald, and City Attorney Jennifer Robertson.

Staff members in virtual attendance: Chief Finance Officer Cherie Reiersen, Assistant Police Chief James Keller, City Clerk Sadie Schaneman, Assistant to the City Administrator Leslie Harris, Recreation & Special Events Manager David Wells, Finance & Payroll Accountant Patti McCann, Records & Disclosure Coordinator Kandice Besaw, and Legal Specialist I Kristin Visnaw.

Audio starts at: **III. AGENDA ITEMS:**  
6:02

A. **Preview of Council Minutes:** March 5, 2024, City Council Workshop, March 12, 2024, City Council Meeting.

The draft minutes were forwarded with no corrections to the March 26, 2024, meeting for approval.

Audio starts at: **IV. MAYOR CANDIDATE SPEECHES/INTERVIEWS:**  
6:03

A. No Advance Materials (15 minutes per candidate.)

Deputy Mayor Carter went over the interview process. He explained that at the conclusion of the interviews the Council will go into an executive session and return to the meeting to open the floor for nominations and voting.

**Councilmember McClimans moved to allow all candidates to stay in Chambers during the interview process. Councilmember Roach seconded the motion.**

**Motion approved 7 – 0.**

The applicants were interviewed in the following order:

- Terry Carter
- Kerri Hubler
- Justin Evans
- Broderick Ford
- Chris Blanco
- Esteban Carbajal

Candidate Broderick Ford was absent when called to approach the Council for interviewing.

Audio starts at:  
7:08

**V. EXECUTIVE/CLOSED SESSION:**

Pursuant to RCW 42.30.110(1)(h). Deputy Mayor Carter announced an executive session, with action to follow, to evaluate the qualifications of a candidate for appointment to elective office. Deputy Mayor Carter announced the meeting would last 10 minutes. The meeting began at 7:08 p.m.

Deputy Mayor Carter requested a 15-minute continuation at 7:18 p.m., a 5-minute continuation at 7:33 p.m. and the session concluded at 7:38 p.m.

Audio starts at:  
7:39

**VI. SELECTION AND APPOINTMENT FOR CANDIDATE TO MAYOR VACANCY:**

City Attorney Robertson walked through the nomination and voting process.

Deputy Mayor Carter opened the floor for nominations. Councilmember McClimans nominated Deputy Mayor Terry Carter. Councilmember Fullerton also nominated Deputy Mayor Terry Carter. Deputy Mayor Carter closed the nominations and Councilmembers Baldwin, Fullerton and McClimans expressed that all candidates had strong skills that would benefit the city but felt that Deputy Mayor Carter would be the best choice. He has been taking training classes, had staff support, has acted professionally with all of the Council, and they would be voting based on what interactions and actions they have seen and had with Deputy Mayor Carter and not base things off of any past actions that were not current.

**Councilmembers voted on the nomination of Deputy Mayor Terry Carter as the new Mayor for the City of Bonney Lake.**

**Appointing Deputy Mayor Carter as Mayor approved 4-3.  
Councilmember Hubler, Roach and Swatman voted no.**



Mayor Elect Carter thanked all who participated in the process and praised the candidates for their effort and qualifications.

Audio starts at:  
7:51

## **VII. ADMINISTERING THE OATH OF OFFICE TO APPOINTED MAYOR:**

Deputized Deputy City Clerk Chuck McEwen invited Mayor Elect Carter to come forward and receive the Oath of Office. Deputy City Clerk McEwen administered the oath of Office to Terry Carter in his newly elected capacity of Mayor. Mayor Carter took his seat on the Council table.

Mayor Carter called for nominations from the Council for the position of Deputy Mayor nominations.

**Councilmember Baldwin nominated Councilmember Swatman for Deputy Mayor. Councilmember McClimans nominated Councilmember Fullerton for Deputy Mayor.**

Hearing no further nominations, Mayor Carter called for a vote of the Council for the first nomination of Councilmember Swatman as Deputy Mayor.

**Councilmembers unanimously voted 6-0 for Councilmember Swatman to be the new Deputy Mayor.**

Audio starts at:  
7:55

## **VIII. CITIZEN COMMENTS: Comments For Items On The Agenda Only.**

*For efficient use of city resources, comments will be a short summary and not verbatim. Video recordings will be uploaded to the city's YouTube channel and an audio recording to the state digital archives for review of all the comments.*

Justin Evans, 17806 111th St Ct E: Congratulated Mayor Carter and wished him luck.

Dan Decker, 20401 70th St E, Bonney Lake: Congratulated Mayor Carter and thanked the Council for electing him. Asked Council to be careful of what they are saying during meetings and to use decorum.

Pacific Police Chief Hendrickson, 133 3<sup>rd</sup> Ave SE, Pacific: Congratulated Mayor Carter on his new position.

Pierce County Councilmember Dave Morell, 930 Tacoma Ave S. RM 1046, Tacoma: Congratulated Mayor Carter and stated the City will now have an open Council seat.

**IX. ADJOURNMENT:**

**At 8:00 p.m. the Meeting was adjourned by Mayor Carter with the common consent of the City Council.**

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Sadie A. Schaneman, City Clerk

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Terry Carter, Mayor

Items presented to Council at the March 19, 2024, Workshop:

- (1) *Training Certificates* – Terry Carter.

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*

# CITY COUNCIL MEETING

March 26, 2024  
6:00 P.M.  
MINUTES



www.ci.bonney-lake.wa.us

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**Location:** The physical location of the Council Meeting was at the Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington. The public was also given the option to call in or attend virtually the Council Meeting.

Audio starts at:  
06:00:00

**I. CALL TO ORDER** – Mayor Carter, called the meeting to order at 6:00 p.m.

- A. Pledge of Allegiance: Mayor Carter led the audience in the Pledge of Allegiance.
- B. Roll Call: Records and Disclosure Coordinator Kandice Besaw called the roll. In addition to Mayor Terry Carter, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Gwendolyn Fullerton, Councilmember Kerri Hubler and Councilmember Dan Roach. Councilmember Angela Baldwin and Councilmember J. Kelly McClimans were not in attendance.

**Councilmember Roach moved to excuse the absence of Councilmembers Baldwin and McClimans. Councilmember Hubler seconded the motion.**

**Motion approved 4-0.**

Staff members in attendance at the physical location were City Administrator John Vodopich, Chief of Police Mark Berry, Administrative Services Director Chuck McEwen, Interim Public Services Director Jason Sullivan, Assistant to City Administrator Leslie Harris, Deputy City Attorney-Prosecutor Dena Burke, Interim Judicial Branch Manager Geri Resch, City Clerk Sadie Schaneman, Records and Disclosure Coordinator Kandice Besaw and City Attorney Jennifer Robertson.

Staff members in virtual attendance using the City’s Teams conference line were Chief Finance Officer Cherie Reiersen, Judge Joanna Daniels, and Legal Specialist II Carol Paul.

C. Agenda Modifications: None.

D. Announcements, Appointments and Presentations:

- 1. **Presentation:** Greater Bonney Lake Historical Society.  
*Mark Hamilton, Historical Society Member*  
Speaking about the history of Bonney Lake, Mark Hamilton of the Historical Society also shared their ambitions to open a full-time museum and the need for the city's help with a long-term lease and the use of the modular at the former Public Works Center.

Audio starts at:  
06:02:05

Thanking the historical society for their support of the city and for preserving the stories, Mayor Carter, Deputy Mayor Swatman, and Councilmember Fullerton expressed their readiness to work with them.

2. **Announcement:** Statement from Mayor Carter.

Mayor Carter spoke about the events surrounding the selection of a new mayor, stating that he was made aware of the derogatory remarks made on social media and would like to clear the air on a few items.

Mayor Carter shared that the Clerks' department was thinking ahead and had an oath of office and placard for all possibilities and/or outcomes and the clerks' should be commended for their thoughtfulness.

Council's process was public and transparent. This was the first time with this type of situation and council relied heavily on the RCW and city attorney. Mayor Carter advised council to come up with a code for the future as to not have a repeat. Council worked through arguments and disagreements in open public, they investigated the applicants and chose who was best suited for this time.

He has also been meeting with staff and will continue working towards the goals and visions they have together.

Lastly, Mayor Carter thanked previous Mayor Michael McCullough and all for having grace during this transition. He looks forward to working with everyone along with the community and is ready to get back to city business.

**II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:**

A. Public Hearing: None.

B. Citizen Comments: *For efficient use of city resources, comments will be a short summary and not verbatim. Video recordings will be uploaded to the city's YouTube channel and an audio recording to the state digital archives for review of all the comments.*

Ron Walker, 10407 174<sup>th</sup> Ave E, Bonney Lake: Mentioned the 75th anniversary of the city and noted the historical markers placed across the community, saying he would like the city to take part in maintaining them.

Winona Jacobson, 3915 25<sup>th</sup> Street SE, Puyallup: Shared the importance of preserving the stories with the Historical society.

Dan Decker, 20401 70th St E, Bonney Lake: Spoke on RCW's, Roberts Rules of Order and City Ordinances.

C. Correspondence: None.

Audio starts at:  
6:30:45

Audio starts at:  
6:41:00

**III. COUNCIL COMMITTEE REPORTS:**

- A. Finance Committee: Deputy Mayor Swatman reported the Finance Committee met in person and virtually today at 5:00 p.m. The Committee went thru personnel updates; discussed the recreation program and approved their minutes.
- B. Community Development Committee: Deputy Mayor Swatman reported the Community Development Committee did not meet and is expected to have their next meeting in person and virtually at 3:30 p.m. on April 2, 2024.
- C. Public Safety Committee: Councilmember Hubler reported the Public Safety Committee did not meet and is expected to have their next meeting in person and virtually at 3:30 p.m. on April 9, 2024.
- D. Other Reports: None.

Audio starts at:  
6:42:07

**IV. CONSENT AGENDA:**

- A. **Approval of Corrected Minutes**: March 5, 2024, City Council Workshop, March 12, 2024, City Council Meeting.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers: Accounts Payable check/vouchers #96459 to #96508, and wire transfers #38568728, #38568728, #2024020202, #2024021301, #2024031001, #2024031002 in the amount of \$285,837.19. Voids: None.**
- C. **Approval of Payroll**: March 1 – 15, 2024 for checks #34955 - 34958 including Direct Deposits and Electronic Transfers totaling \$753,196.37. Voids: None.
- D. **AB24-24 – Resolution 3202** - A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign The Janssen Settlement Participation Form.

**Councilmember Fullerton moved to approve the Consent Agenda.  
Councilmember Roach seconded the motion.**

**Consent Agenda approved 4 - 0.**

**V. FINANCE COMMITTEE ISSUES:**

Audio starts at:  
6:43:00

- A. **AB24-23 – Resolution 3201** - A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign The Interlocal Agreement Between Pierce County And City Of Bonney Lake For Opioid Settlement Funds.

**Deputy Mayor Swatman moved to approve Resolution 3201. Councilmember Hubler seconded the Motion.**

Council discussed and shared their concerns, including:

- Best use of the settlement funds.
- Ways to work with other communities and pool the monies.
- Councilmember v. Staff to sit on Board.

**Resolution 3201 approved 4 – 0.**

**VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES:** None.

**VII. PUBLIC SAFETY COMMITTEE ISSUES:** None.

**VIII. FULL COUNCIL ISSUES:** None.

**IX. CLOSED/EXECUTIVE SESSION:** None.

**X. ADJOURNMENT:**

**At 6:51 p.m. the Meeting was adjourned by Mayor Carter with the common consent of the City Council.**

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Sadie A. Schaneman, CMC, City Clerk

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Terry Carter, Mayor

Items presented to Council at the March 26, 2024, Meeting for the record: None.

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*